

**Parent Forum: Meeting Minutes**

**Date:** 22.03.24

**Present:** Kathryn Catherwood (HOS) Zoe Lavers (FSW)

**Parent Forum Representatives:**

<b>Nursery</b>	<b>Reception</b>	<b>Year 1</b>	<b>Year 2</b>
		Edward Locock	Kayleigh Reilly
<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>
Lauren Prynn	Lauren Prynn		Kayleigh Reilly

<b>Focus</b>	<b>Comments</b>
<b>Review from last meeting</b>	<ul style="list-style-type: none"> <li>• Information to be shared in the newsletter regarding house points and how these are given out to the children. – done.</li> <li>• Year 6 hoodies – letters have been sent out to parents. – done.</li> <li>• Discussion needed around parents paying for hoodies. – KC to set up on ParentPay 22.03.24.</li> <li>• Review timings for parent events – done.</li> <li>• Community event page on School website – ongoing.</li> <li>• Noticeboard to share information with parents – done.</li> <li>• Newsletter – done.</li> </ul>
<b>The purpose of these meetings</b>	KC explained that this is an open forum to discuss new initiatives. It is a constructive tool to support with communication, any parent may join, and issues raised must be general issues.
<b>Parent events</b>	<ul style="list-style-type: none"> <li>• Exit points from topics are good to involve parents in to celebrate the learning.</li> <li>• Afternoon sessions are usually easily for some parents.</li> <li>• Parents involved in Orienteering Course with children.</li> <li>• Gardening within the forest school area.</li> <li>• How can we utilise the outdoor area?</li> </ul>
<b>Newsletter Template</b>	Agreed template for newsletters – information to be removed when this is not needed.
<b>AOB</b>	<ul style="list-style-type: none"> <li>• Uniforms – we have a large stock of uniforms. We are keen to set up a pop shop or another way for families to come and collect uniform. Can we look at having a shed or somewhere that we can display the uniform by size and parents can access when this is required? Wash and organise uniform and then where it could be stored. Set up pop shop in the library in the short term. Uniform shop.</li> <li>• Organise a PTFA meeting for return from Easter.</li> <li>• Can we organise a Year 2 sleepover for the Summer Term?</li> <li>• Year 6 Leavers’ event – do we want to organise a disco or an event outside?</li> <li>• Maths event – can we look at organising something for Key Stage 1/2? Taking outside for maths activities.</li> <li>• Year 6 SATs meeting – Can we make sure that this has been highlighted on the calendar?</li> <li>• Information regarding events to be shared well in advanced of key dates.</li> </ul>

Next Meeting: 20<sup>th</sup> May 2024 @ 2pm